

Approved 6/08/2016

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION IN NURSING**

239 Causeway Street, Room 417A
Boston, MA 02114

Minutes of the Regularly Scheduled Board Meeting

Wednesday, March 9, 2016

Board Members Present

K. Gehly, CNP, Chair
P. Gales, RN, Vice Chair
M. Beal, CNM
J. Killion, LPN
C. LaBelle, RN
A. Peckham, RN
C. Simonian, PharmD, RPh
S. Taylor, RN
C. Tebaldi, CNP
B. Levin RN

Board Members Not Present

S. Abbott, Public Member
C. Urena, LPN

Staff Present

L. Silva, RN, DNP, Executive Director
C. MacDonald, RN, DNP, Deputy Executive Director
C. Silveira, MS, RN, Assistant Director
K. Ashe, RN, Nursing Education Coordinator
O. Atueyi, JD, Board Counsel
V. Berg, JD, Chief Board Counsel
H. Cambra, RN, JD, Complaint Resolution Coordinator
D. M. DeVaux, RN, SARP Coordinator
A. Fein, RN, JD, Complaint Resolution Coordinator
V. Iyawe, RN, SARP Coordinator
K. Keenan, Licensing Coordinator
B. Oldmixon, Board Counsel
C. Pascarella, JD, Probation Staff
L. Talarico, CNP, Nursing Practice Coordinator
T. Westgate, Program Coordinator
K. Fishman, Probation Monitor

Staff Not Present

Guests

See attached list.

TOPIC:

Call to Order & Determination of Quorum

DISCUSSION:

None.

ACTION:

At 9:01 a.m., K. Gehly, Chairperson, called the March 09, 2016, Regularly Scheduled Board Meeting to order and determined by roll call that a quorum of the Board members was present.

TOPIC:

Approval of Agenda

DISCUSSION:

None.

ACTION:

Motion by M. Beal, seconded by P. Gales, and unanimously passed to approve the agenda as presented.

TOPIC:

Approval of Board Minutes for the February 10, 2016 Meeting of the Regularly Scheduled Board Meeting

DISCUSSION:

None.

ACTION:

Motion by A. Peckham, seconded by M. Beal, P. Gales abstained, and all others voted to accept the minutes of the February 10, 2016, Regularly Scheduled Board Meeting.

TOPIC:

Reports, Announcements and Administrative Matters

A. Executive Director's Report

B. Staff Report

1. Deputy Executive Director
2. Policy and Research
3. Practice
4. Education
5. Complaint Resolution
6. SARP

C. Announcements

DISCUSSION:

A. Executive Director's Report: Dr. Silva presented an overview of the outcomes of the inaugural meeting of the Complaint Committee on 3/1/16 as well as her recent analysis of probation statistics, noting that she will provide additional updates in the future. Dr. Silva also reminded members interested in reappointment to submit their documents for review to her within the next week.

B. Staff Reports:

1. None.
2. None.
3. Members reviewed Ms. Talarico's previously distributed memo without discussion.

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4. Ms. Ashe reviewed her previously distributed memo, highlighting findings from the recent National Council of State Boards of Nursing survey and trends in NCLEX performance among MA nursing schools in relation to passing standard changes.
5. None.
6. Ms. DeVaux presented the previously distributed SARP Coordinator memo. Ms. Taylor provided suggestions to promote its value in the nursing community. Ms. Levin also suggested the creation of a continuing education offering related to SARP.

C. Ms. Berg announced Beth Oldmixon's appointment as the second Board counsel.

ACTION:

- A. So noted.
- B. So noted.
- C. So noted.

TOPIC: Probation

Termination of Probation –in the matter of **M. Chase**, RN211503, NUR-2011-0286. This case comes as Licensee's request to TERMINATE the probation status on Licensee's nursing license, pursuant to the Consent Agreement for Probation he entered into with the Board on June 25, 2013, and subsequent Final Decision and Order on Probation Compliance effective date/issued on February 20, 2014. Licensee was issued his RN license in June 1994 and has no previous complaints against his license. The Licensee has been subject to the Agreement for more than the minimum one (1) year due to his previous non-compliance with the Agreement, which resulted in the issued Order. The primary violation which gave rise to the Order was that Licensee continued to work as a home care nurse, without supervision. Licensee also did not complete all remedial CEU's required by the Agreement. Since the effective date of the Order, Licensee has successfully worked as a nurse for approximately one (1) year for two different employers, and completed his outstanding continuing education requirements.

K. Fishman recommended terminating the probation.

DISCUSSION:

None.

ACTION:

Motion by B. Levin, seconded by J. Killion, and unanimously passed to accept the recommendation of C. Pascarella/K. Fishman.

TOPIC: Probation

Request for Extension and Modification in the matter of **J. Yawe**, RN275325, 20080812-RN-025.

RECUSAL: K. Gehly recused herself for this matter and left the room during the deliberation and vote.

This case comes before the Board as Licensee's request to EXTEND the time allowed for him to complete the "active practice" terms of the Post-Surrender Consent Agreement for Probation he entered into with the Board on September 16, 2010, and amended on November 12, 2013. Specifically, Licensee requests that he be allowed an additional time beyond the Board's the Board's Discipline Policy 07-01 to complete the "active practice" terms of his Probation due to the fact that, despite his continued efforts, he has been unable to obtain an appropriate nursing position. Licensee was issued his license in April 2007 and has no previous complaints against his license.

Licensee also requests a MODIFICATION of to the Agreement. Specifically, Licensee requests that the Board accept the Skills Lab portion of a RN Refresher Course that he completed pursuant to paragraph

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6(i) in place of his clinical requirements pursuant to the Agreement. The RN Refresher Course consisted of seventy-two (72) total hours, and thirty-two (32) of those hours are dedicated to a Skills Lab. The RN Refresher Program provides updated concepts and skills to licensed registered nurses who have not practiced for an extended period of time. The goal of the course is to teach nurses new skills and updates their knowledge base in order to meet the complexities of the current health care environment. Certificates of completion are not awarded if a nurse does not complete all credit hours.

Licensee recently requested another MODIFICATION of to the Agreement. Specifically, Licensee requests that the Board allow him to teach a Certified Nursing Assistant (CNA) course offered by a company managed by Licensee's sister.

K. Fishman recommended:

1. Allow the Licensee an EXTENSION of SIX 6 MONTHS for Licensee to find a job and ONE (1) YEAR for him to fulfill the "active practice" terms of probation, for a total ONE AND A HALF (1 ½) YEAR extension, beginning the date of written notice to the Licensee of the Board's approval of such extension to comply with all of the active nursing practice related requirements of the Consent Agreement, provided that the Licensee also complies with each of the following additional conditions:

1. Actively engages on a weekly basis in a search for nursing employment that meets the requirements of the Agreement.
2. Submits to the Probation Monitor on a monthly basis a signed and dated detailed description of all of his nursing employment search activities during the prior month that includes the status of his nursing employment.
3. If the Licensee obtains an appropriate nursing job within the 6 month extension period, he must submit documentation verifying to the satisfaction of the Board that he is employed in a nursing position that complies with each of the active nursing practice related requirements of the Agreement.

If the Licensee does not find nursing employment within the 6 month extension period, this matter will come back before the Board to determine next steps.

2. Probation Monitor Recommendation is to DENY Licensee's request to use the Skills Lab hours as substitution of required clinical ("active practice") hours.;

3. Probation Monitor Defers to the Board regarding Licensee's request for modification of his Agreement to teach the CNA course.

DISCUSSION:

K. Fishman summarized the CNA teacher job description/requirements provided by Licensee to the Board. H. Cambra inquired whether a nursing license was required to teach a CNA course. K. Ashe indicated that a person needs to have an unencumbered nursing license to teach a CNA course. A. Peckham commented on the distinction between nurses and CNA's. L. Talarico commented that a review of the CNA registry would have jurisdiction of a CNA's practice. P. Gales commented that there may be a conflict of interest since Licensee's sister owns the company. B. Levin separately commented that clinical coursework from the Refresher Course could not be accepted toward the "active practice" requirement in the Agreement.

ACTION:

1. Motion by M. Beal, seconded by B. Levin, and unanimously passed to adopt the recommendation of K. Fishman to grant Licensee's request for an extension.
2. Motion by M. Beal, seconded by C. Tebaldi, and unanimously passed to adopt K. Fishman's recommendation to deny Licensee's request to modify the Agreement to allow his clinical course work to count toward his "active practice" requirements; and
3. Motion by M. Beal, seconded by B. Levin, to deny Licensee's request to modify his Agreement to allow him to teach the CNA course.

TOPIC: Practice

A. Proposed Revisions to Advisory Rulings:

1. 0201: Nurse Practitioner As First Assistant in Cardiac Catheterization
2. 9802: Licensed Practical Nurse As Charge Nurses/Nurse Supervisors

DISCUSSION:

1. Board members reviewed L. Talarico's previously distributed memo summarizing the work of the Nursing Practice Advisory Panel (NPAP) as rationale to revise Advisory Ruling (AR) 0201: Nurse Practitioner As First Assistant in Cardiac Catheterization to:
 - a. Specify the Certified Nurse Practitioner (CNP) who performs as First Assistant at cardiac catheterization must complete the educational and clinical requirements at 105 CMR 120.405(K)(3), or complete comparable institutional education to ensure competency;
 - b. Specify that CNPs who perform as First Assistants at cardiac catheterization may operate fluoroscopic systems when required for the production and display of serial x-ray images for the purpose of observing real-time motion of anatomical structures;
 - c. Clarify that CNPs may operate fluoroscopic systems in the capacity as first assistant in cardiac catheterization procedures. In addition, CNPs may operate fluoroscopic systems in clinical areas beyond the cardiac catheterization laboratory in order to produce and display serial x-ray images for the purpose of observing real-time motion of anatomical structures in order to safely perform diagnostic or therapeutic interventional procedures. Employer policies and procedures direct the education and training requirements of the CNP who operate fluoroscopic systems;
 - d. Identify that CNPs who perform as First Assistants at cardiac catheterization must participate in the employer's credentialing and privileging process to assess, document and determine competency in performing procedures that include operation of fluoroscopy systems; and
 - e. Add references to the American College of Cardiology Foundation/Society for Cardiovascular Angiography and Interventions Expert Consensus Document on Cardiac Catheterization Laboratory Standards and The Accreditation for Cardiovascular Excellence;
 - f. Update "authority" statement to the Board approved statement for all AR;
 - g. For clarity, remove the AR references to the CNP requirement for physician supervision for practice.
- V. Berg articulated that, although the Radiation Control Program determined there were no "statutory provisions that limit which individuals or health care professionals may perform fluoroscopic procedures," such practice would be limited to those licensed health care professionals that meet the educational and clinical criteria necessary for safe performance of such activities.
2. Board members reviewed L. Talarico's previously distributed memo summarizing the work of the NPAP as rationale to revise Advisory Ruling 9802: Licensed Practical Nurse Charge Nurses/Nurse Supervisors by:

- a. Clarifying that charge nurse or supervisory role directs nursing service personnel to comply with the employing agency's policies and procedures and is not inclusive of supervision of another nurse's clinical practice;
- b. Noting that all nurses are responsible and accountable for their nursing assessments, judgments, actions, and competency;
- c. Incorporate the definition of "delegation" at 244 CMR 3.05, clarifying that the delegation of selected nursing activities by a registered nurse (RN) or licensed practical nurse (LPN) is a tool which the licensed nurses may use to effectively provide safe patient care; occurs after the nurse receives a patient care assignment; and is based on the nurse's clinical decision-making;
- d. Noting that neither LPNs nor RNs delegate nursing activities to other licensed nurses; and
- e. Including a standardized statement requiring licensee compliance with all nursing licensure and practice laws and regulations.

ACTION:

1. Motion by S. Taylor, seconded by A. Peckham, and unanimously voted to issue revisions to Advisory Ruling AR 0201: Nurse Practitioner As First Assistant in Cardiac Catheterization to:
 - a. Specify the CNP who performs as First Assistant at cardiac catheterization must complete the educational and clinical requirements at 105 CMR 120.405(K)(3), or complete comparable institutional education to ensure competency;
 - b. Specify that CNPs who perform as First Assistants at cardiac catheterization may operate fluoroscopic systems when required for the production and display of serial x-ray images for the purpose of observing real-time motion of anatomical structures;
 - c. Clarify that CNPs may operate fluoroscopic systems in the capacity as first assistant in cardiac catheterization procedures. In addition, CNPs may operate fluoroscopic systems in clinical areas beyond the cardiac catheterization laboratory in order to produce and display serial x-ray images for the purpose of observing real-time motion of anatomical structures in order to safely perform diagnostic or therapeutic interventional procedures. Employer policies and procedures direct the education and training requirements of the CNP who operate fluoroscopic systems;
 - d. Identify that CNPs who perform as First Assistants at cardiac catheterization must participate in the employer's credentialing and privileging process to assess, document and determine competency in performing procedures that include operation of fluoroscopy systems; and
 - e. Add references to the American College of Cardiology Foundation/Society for Cardiovascular Angiography and Interventions Expert Consensus Document on Cardiac Catheterization Laboratory Standards and The Accreditation for Cardiovascular Excellence;
 - f. Update "authority" statement to the Board approved statement for all AR;
 - g. For clarity, remove the AR references to the CNP requirement for physician supervision for practice.
2. Motion by C. Simonian, seconded by J. Killion, and unanimously voted to issue revisions to Advisory Ruling 9802: *Licensed Practical Nurse Charge Nurses/Nurse Supervisors* by:
 - a. Clarifying that charge nurse or supervisory role directs nursing service personnel to comply with the employing agency's policies and procedures and is not inclusive of supervision of another nurse's clinical practice
 - b. Noting that all nurses are responsible and accountable for their nursing assessments, judgments, actions, and competency
 - c. Incorporate the definition of "delegation" at 244 CMR 3.05, clarifying that the delegation of selected nursing activities by a RN or LPN is a tool which the licensed nurses may use to

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effectively provide safe patient care; occurs after the nurse receives a patient care assignment; and is based on the nurse's clinical decision-making

- d. Noting that neither LPNs nor RNs delegate nursing activities to other licensed nurses
- e. Including a standardized statement requiring licensee compliance with all nursing licensure and practice laws and regulations

TOPIC:

Education

- A. 244 CMR 6.04(1)(c)&(1)(f) Administrative Change: Bunker Hill Community College, Practical Nursing Program
- B. 244CMR 6.06(2) Site Survey Waiver Request: Greenfield Community College, Associate Degree RN Program
- C. 244 CMR 6.08(1)(h) 2014 NCLEX Evaluation Report University of Massachusetts Boston Baccalaureate Degree RN Program with corrections

DISCUSSION:

- A. Members reviewed Ms. Ashe's previously distributed memo which she presented during the meeting.
- B. Members reviewed Ms. Ashe's previously distributed compliance report, which she presented during the meeting. Dr Nancy Craig Williams, PhD, RN, Assistant Dean was present to answer Board member questions. Dr Craig Williams provided additional comments on increasing the numbers of master's prepared adjunct faculty to 55 %.
- C. Members reviewed Ms. Ashe's previously distributed cover memo and corrected compliance report. Dr Judith Healy Walsh, Undergraduate Program Director, was present to answer Board member questions. Dr. Walsh provided a brief update to program actions directed at improving NCLEX-RN outcomes. Board member, S. Taylor, commented positively on the program's recent initiatives to improve NCLEX RN pass rates, and requested a status update on class sizes and numbers of full time faculty, as both were identified in the Program report as factors contributing to ongoing less than 80% NCLEX first time pass rates. Dr. Silva also reinforced the need for sufficient numbers of full time faculty to meet program outcomes. Dr. Healy Walsh responded to member the questions.

ACTION:

- A. Motion by P. Gales, seconded by B. Levin, and unanimously passed to find compliance with regulation 244 CMR 6.04(1)(c) & (1)(f) in the notification of the appointment of Allison Belmonte MSN, RN, Program Coordinator (*Program Administrator*), for Bunker Community College Practical Nursing Program.
- B. Motion by B. Levin, seconded by S. Taylor, and unanimously passed to:
 - 1. Accept the staff compliance report in its entirety; and
 - 2. Grant a waiver of 244 CMR 6.06(1)(a) to the Greenfield Community College Associate Degree RN Program based on review of the findings and recommendations of the Accrediting Commission for Nursing Education (ACEN), and the Program's Annual Reports to the Board, directing the program to demonstrate full compliance with regulation 244 CMR 6.04(1)(g) by submitting a revised written policy for the maintenance and retirement of the school, faculty, student and graduate records and a plan developed by faculty to ensure full implementation of the policy as it is published. Submission date by June 1, 2016.
- C. Motion by B Levin, seconded by S. Taylor and unanimously passed to;
 - 1. Accept the staff cover memo and corrected staff compliance report in its entirety; and

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2. Accept the 2014 NCLEX-RN Performance Report submitted by the University of Massachusetts Boston Baccalaureate Degree RN Program (Program) finding the Program has demonstrated satisfactory compliance 244 CMR 6.04 (3)(a)1-3, (4)(b)3, (4)(b)4, (5)(b), (5)(c), (5)(d), (5)(e), and (5)(f), partial compliance with (3)(b), (4)(a) and (4)(b)1, 2 and non-compliance with (4)(b)5 and (5)(a) directing the Program to demonstrate full compliance with 244 CMR 6.04(3)(b),(4)(a), (4)(b)1 and 2, (4)(b)5 and (5)(a). The Program must provide a written report to the Board by no later than September 24, 2016, addressing the following:
 - a. implementation of the "My Plan for NCLEX Success" action plan item [ref: 244 CMR 6.04(3)(b)];
 - b. prioritization and implementation of the Program Consultant's recommendations related to the curriculum, student readiness for NCLEX and student services [ref: 244 CMR 6.04(4)(a)];
 - c. findings and corresponding corrective actions with an implementation timeline resulting from a comparative analysis of the Program's curriculum for all formats and the 2016 NCLEX-RN Detailed Test Plan [ref: 244 CMR 6.04(4)(b)1 and 2];
 - d. findings and corresponding corrective actions with an implementation timeline resulting from a detailed analysis of the pass and fail performance of first-time 2014 NCLEX-RN writers correlated with:
 - i. student data for admission GPA, admission TEAS scores and science course grades and GPA for all program formats [ref: 244 CMR 6.04(4)(b)1 and 2]; and
 - ii. the number of full-time, part-time (adjunct) and faculty appointed under the Board's Education Policy 02-02: 244 CMR 6.04(2)(b)3 Waiver Criteria assigned to didactic and clinical nursing courses[ref: 244 CMR 6.04(5)(a)];
 - e. implementation of the Faculty Test Construction and Analysis Task Group action plan including:
 - i. identification of the level at which test questions are written and the status of item analysis; and
 - ii. implementation of the Testing policy and procedures effective Fall 2014 [ref: 244 CMR (4)(b)5]; and
 - f. provide evidence of part-time faculty participation in an faculty orientation and mentoring program.

TOPIC:

Requests for Termination of Agreement Not to Practice in the Matter of Carlene Benvenuti, RN158078; 20080806-RN-022. T. Westgate presented her previously distributed memorandum outlining Respondent's conduct that gave rise to the Complaint and resulted in her entering into the Agreement Not to Practice with the Board. Specifically, Licensee admits that while holding a Right to Renew her Massachusetts license to practice as a RN, the California Board of Nursing, by Order and effective on or about July 3, 2008, revoked the Licensee's California nursing license. The revocation was stayed placing the Licensee's California license on Probation for three (3) years based on the Licensee's unlawful self-administration of methamphetamine. She has since complied with all of the requirements set forth in the Agreement and is eligible for termination of the agreement. T. Westgate recommended that the Board grant the request for the termination of the Agreement Not to Practice.

DISCUSSION:

None

ACTION:

Motion by B. Levin, seconded by M. Beal, and unanimously passed to terminate the Agreement Not to Practice.

TOPIC:

Strategic Development, Planning and Evaluation

A. Systematic Policy Evaluation: None

B. Topics for Next Agenda: None

C. Division Policy 15-01: Delegation of Authority for Staff Actions Relative to Monitoring Licensure Conditions (Probation)

DISCUSSION:

V. Berg stated that the policy was created to help standardize the probation requirements across all of the Boards. V. Berg stated that it also makes the extension policy more clear and to clarify minor issues and whether or not they needed to be brought to the Board. The policy also sets parameters about when items need to be brought before the Board. S. Taylor asked about the word "cure" and V. Berg responded that a minor issue that can be solved by staff and didn't need to be brought before the Board. The policy aims to solve issues before they need to be brought before the Board if possible. L. Talarico asked about page 6 number 24 and if it needs to be replaced. V. Berg agreed and stated that it would need to be corrected and asked if the Board would accept the recommendation with the change.

ACTION:

Motion by P. Gales, seconded by J. Killion, and unanimously passed to accept the new policy with the correction.

TOPIC:

G.L. c.30A, §21 Executive Session

DISCUSSION:

None

ACTION:

Motion by M. Beal, seconded by B. Levin, and unanimously passed by roll call vote to go into Executive Session at 10:57 a.m. as per Purpose One of G.L. c.30A, §21 (a)(1).

G.L. c. 30A, § 21 Executive Session 10:24 a.m. to 11:24 a.m.

TOPIC:

Adjudicatory Session

DISCUSSION:

None

ACTION:

Motion by B. Levin, seconded by P. Gales, and unanimously passed by roll call vote to go into Adjudicatory Session at 12:38 p.m. to discuss decisions in pending adjudicatory matters.

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Adjudicatory Session 12:38 p.m. to 12:57 p.m.

TOPIC:

G.L. c. 112, s. 65C Session

DISCUSSION:

None

ACTION:

Motion by B. Gales, seconded by C. Tebaldi, and unanimously passed by roll call vote to withdraw the motion to go into Adjudicatory and go into G.L. c. 112, s. 65C Session at 11:26 a.m.

G.L. c. 112, s. 65C Session 11:26 a.m. to 12:38 p.m.

TOPIC:

Adjournment

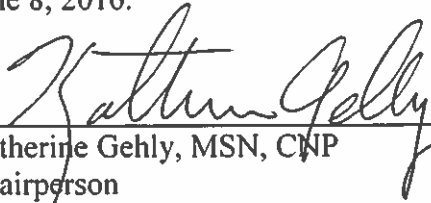
DISCUSSION:

None

ACTION:

Motion by J. Killion, seconded by P. Gales, and unanimously passed to adjourn the meeting at 12:57 p.m.

Minutes of the Board's March 09, 2016, Regularly Scheduled Meeting were approved by the Board on June 8, 2016.



Katherine Gehly, MSN, CNP
Chairperson
Board of Registration in Nursing

Agenda with exhibits list attached.

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COMMONWEALTH OF MASSACHUSETTS

NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION IN NURSING

March 9, 2016

239 Causeway Street ~ Room 417 A&B
Boston, Massachusetts 02114

PRELIMINARY AGENDA AS OF 3/3/2016 10:57 AM

Estimated Time	#	A. Item	Exhibits	Presented by
9:00 a.m.	I.	B. CALL TO ORDER & DETERMINATION OF QUORUM	None	
	II.	APPROVAL OF AGENDA	Agenda	
	III.	APPROVAL OF BOARD MINUTES A. Draft Minutes for the February 10, 2016, Meeting of the Board of Registration in Nursing Regular Session	Minutes	
	IV.	REPORTS, ANNOUNCEMENTS AND ADMINISTRATIVE MATTERS A. Executive Director's Report B. Staff Report 1. Deputy Executive Director 2. Assistant Director 3. Practice 4. Education 5. Complaint Resolution 6. SARP C. Announcements	Oral None None Report Report None Report	LS -- -- LT KA -- VI/DM
	V.	COMPLAINT RESOLUTION A. Resolution of Pending Board Complaints: None B. Resolution of Pending Board Staff Assignments: None		
	VI.	PROBATION A. Termination of Probation 1. Mark Chase, TN211503, NUR-2011-0286 B.. Request for Extension and Modification 1. John Yawe, RN 275325, 20080812-RN-025	Compliance Summary Memo	KF/CP KF/CP

	VII. PRACTICE B. Proposed Revisions to Advisory Rulings: 3. 0201: Nurse Practitioner As First Assistant in Cardiac Catheterization 4. 9802: Licensed Practical Nurse As Charge Nurses/Nurse Supervisors	Memo Memo	LT LT
	VIII. EDUCATION D. 244 CMR 6.04(1)(c)&(1)(f) Administrative Change: Bunker Hill Community College, Practical Nursing Program E. 244CMR 6.06(2) Site Survey Waiver Request: Greenfield Community College, Associate Degree RN Program F. 244 CMR 6.08(1)(h) 2014 NCLEX Evaluation Report University of Massachusetts Boston Baccalaureate Degree RN Program with correction	Report Compliance Report Compliance Report corrected	KA KA KA
	IX. REQUESTS FOR LICENSE REINSTATEMENT/TERMINATION OF AGREEMENT NOT TO PRACTICE A. C. Benvenuti, RN158078; 20080806-RN-022	Memo	TW
	X. STRATEGIC DEVELOPMENT, PLANNING AND EVALUATION A. Systematic Policy Evaluation: None B. Topics for Next Agenda C. Division Policy 15-01: Delegation of Authority for Staff Actions Relative to Monitoring Licensure Conditions (Probation)	Memo	VPB
	XI. EXECUTIVE SESSION The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants. 2. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. 3. Approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the February 10, 2016 meeting.	CLOSED SESSION	
	XII. ADJUDICATORY SESSION (M.G.L. ch. 30A, § 18)	CLOSED SESSION	
	XIII. M.G.L. c. 112, § 65C SESSION	CLOSED SESSION	
12:30 p.m.	XIV. ADJOURNMENT		